



## ST. PETER CLAVER HIGH SCHOOL

P.O Box 2175 Dodoma, Tanzania;

Tel: (+255) 0653 738 060; 0753 444 555

Website [www.stpeterclaver.ac.tz](http://www.stpeterclaver.ac.tz); Email: [spclaverhs@gmail.com](mailto:spclaverhs@gmail.com)

**To Learn To Love To Serve**

### ADMISSION LETTER

*The mission of St. Peter Claver High School, a Catholic Jesuit School, is to assist young men and women to develop their talents, intellectually and otherwise, in order to serve others for the Greater Glory of God.*

Dear Parents/Guardians,

I am happy to inform you that your son/daughter .....  
Has been selected to join St. Peter Claver High School in **Form Five** (PCM, PMC, PGM, PCB, CBG, ECA, EGM, HGE, HGK, HGL, HKL). He/she is required to report to school on **Saturday 03 July 2021**.

#### 1. Registration:

(a) Registration will start on, **Monday, 08 February 2021** until **Friday, 26 February 2021** with registration fee of **300,000/= (which is not part of the School fees)** All selected students who will not register within this period will lose their places.

(b) A **Pre-Form Five Program** will run from **Monday, 15 March 2021** to **Saturday, 05 June 2021**.

(c) The Pre-Form Five program will be charged at eight hundred thousand only (**Tshs. 700,000/=**). The deadline for paying the Pre-form Five fee is **Friday, 31 March 2021**. This amount is **not** part of the Form Five School fees.

**Limited vacancies are available for boys to attend Pre form five Program. Therefore early confirmation is required before 05/March 2021.**

(d) Every student must show the receipt as evidence of payment of Pre-Form Five fees on the reporting day **Saturday, 12 March 2021**.

(e) The school requires that all the fees be paid through any Branch of the National Microfinance Bank (**NMB**) A/C Number **52010009203** or **CRDB** A/C Number **01j1083847900** both bearing **Account Name Peter Claver High School**. Please indicate the name, class and combination of your child on the Bank pay-in-slip. Bank pay-in-slips must be submitted to the School's Accountant who in turn will issue a receipt.

(f) To reserve one's place definitively for the first term of form five, each student must pay at least the first instalment fee (**Tshs. 1,600,000/= for Arts and Business and for Science (Tshs. 1,800,000/=)** by **29 May 2021** and complete the remaining half fee by **29 December 2021**.

#### 2. Information:

(a) There is a **Catholic Mass in the school every day** and all students are expected to attend and participate actively regardless of one's religious affiliation.

#### 3. Items Required for Registration:

(a) Letter of admission (this letter).

(b) One latest passport size photo.

(c) Bank pay-in-slip to indicate payment of registration fee. In the absence of bank pay-in-slip, a receipt from the School Accountant indicating the payment of the registration fee must be produced.

(d) Forms **2B – 2E** must be completed and returned to the school on the day of registering. Please ensure that the information given on the Medical Form **2C** is genuine and complete.

(e) All students of **PCM, PMC, PGM, PCB, CBG, EGM, ECA** and **HGE** must come with Scientific Calculators and Mathematical sets.

(f) **Science students must purchase**

- Laboratory Coats (**for All PCM, PMC, PCB, PGM, CBG**)
- Dissection **KITS (PCB, CBG)**

**Note:** Your Son/Daughter will not be registered without items **a – f** mentioned above. Students must be accompanied by their parents/guardians on reporting day.

#### 4. FEE STRUCTURE

(a) **Science Combinations** (CBG, PCB, PCM, PMC, PGM); **Arts & Business Combinations** (ECA, EGM, HGE, HGL, HGK, HKL)

Combinations	Fees	Total
Science Combination	3,600,000/=	3,600,000/=
Arts Combination	3,200,000/=	3,200,000/=
Business Combination	3,200,000/=	3,200,000/=

#### (b) School Fee Payment Schedule:

Instalment	Amount (Arts)	Amount (Science)	Amount Business	Period
1 <sup>st</sup> Instalment	Tshs. 1,600,000/=	Tsh. 1,800,000/=	Tshs. 1,600,000/=	May 29, 2021– June, 2021
2 <sup>nd</sup> Instalment	Tshs. 1,600,000/=	Tshs. 1,800,000/=	Tshs. 1,600,000/=	December 04, 2021 – 31, Dec.2022.

- Note:** (i) A student who joins the school before 1<sup>st</sup> November, 2021 or leaves (transfers from) the School after 31<sup>st</sup> of January, 2022 is subject to payment of full school fees.  
(ii) A student who joins the school after 1<sup>st</sup> November, 2021 or leaves (transfers from) the school before 31<sup>st</sup> of January, 2022 is subject to 1<sup>st</sup> Instalment payment of school fees (**not 2<sup>nd</sup> instalment**).  
The 1<sup>st</sup> instalment includes all charges that cannot be paid in part.

#### 5. School Uniforms:

- (a) The following items which are part of school uniform are available for purchase at **St Peter Claver School Shop**:  
Skirt Tshs. 30,000/=; Trouser Tshs. 30,000/=; Shirt Tshs. 25,000/=; School T-shirt 20,000/=; Sports uniform (set) Tshs. 30,000/=; Coat Tsh 45,000/= Tie Tshs. 6,000/=; Tracksuit Tshs. 35,000/=; Bed Sheet (1 pair and pillow case) Tshs. 35,000/=; long white socks Tshs. 3,000/=; Bucket, plate, spoon and cup Tshs. 12,000/=.
- (b) Students are expected to come with the following items from home: **two** pairs of black leather school shoes with laces, a pair of leather sandals and a pair of white rubber shoes for sports.

#### 6. St. Peter Claver High School Academic Calendar:

1 <sup>st</sup> Quarter	2 <sup>nd</sup> Quarter	3 <sup>rd</sup> Quarter	4 <sup>th</sup> Quarter
6 July - 7-September 2021	21-September – 4 December 2021 (end of first term)	4 January 2022 – 5 March 2022	22 March – 4 June 2022 (end of second term)

**NB:** We have about one month holiday in June and December. In addition, there are mid-term breaks that last for about two weeks.

Pocket money Account 0152083847900 CRBD Name: Peter Claver High School or 0677 048 622 Tigopesa; 0744 579 574 M-pesa, Name: **Buberwa Karongo**. Remember to write the name, class and combination of the student.

**\*Please do not put pocket money in the School fee account**

Finally, I welcome you and your son/daughter to St. Peter Claver High School and I wish him/her a happy and enjoyable learning experience.

Sincerely yours,



Fr. Buberwa Karongo, SJ  
Headmaster